

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JUNE 22&23, 2020

**Monday, June 22, 2020**

**9:02:19 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**Employee Recognition**

Bill Jared	Facilities Maintenance	30 Years of Service
Chuck Hothan	Juvenile	25 Years of Service
Theresa Pinneo	Treasurer	25 Years of Service
Steve Kamphaus	Public Works	25 Years of Service
Fernando Ponce	Regional Justice Center	20 Years of Service

**9:03:53 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Eric Pierson, Public Works, Reclassification
  - b) Julia Schooler, Public Works, Step Increase
  - c) Nataliann McClellan, Public Works, Step Increase
  - d) Scott Armstrong, Public Works, Resignation
  - e) Fred Hart, Information Technology, Reclassification
  - f) Karen Welch, Expo/Fairgrounds, Reclassification
  - g) Cathy Thackeray, Expo/Fairgrounds, Rehire Extra Help
  - h) Stephanie Campbell, District Court, Step Increase
  - i) Margarita Bravo, District Court, Reclassification
  - j) Annabel Babst, District Court, Reclassification
  - k) Christopher Fayant, District Court, Step Increase
  - l) Adrienne Roumasset, Natural Resources, Reduce Hours to Part Time
  - m) Wendy Englund, Community Development, New Hire
  - n) Marv Jeffries, Sheriff, Resignation
  - o) Debbie Johnson, District Court Probation, Reclassification
  - p) Barbara Scoville, Superior Court, Step Increase
  - q) Lori Rayfield, Clerk, Reclassification
  - r) Lori Blanchard, Clerk, Reclassification
  - s) Cindy Johnson, Clerk, Retirement
  - t) Sylvia Sanchez, Prosecuting Attorney, Reclassification
4. Letter of Objection to LCB Re: Copelands Cannabis Farms, LLC 20200622C8-1

**9:05:16 A.M. Board Discussion**

- Forest Advisory Board update

- Short Term Rentals
- Farm Bureau in relation to COVID-19 issues
- Secretary of Health Call – Commissioner England

**9:18:03 A.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Letter to the Department of Agriculture Re: COVID-19 Guidelines for Farmworkers  
20200622C8-2

**9:15 A.M. Executive Session Re: Litigation**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend executive session by 23 minutes – Public Notified**

**9:53:52 A.M. Move back to regular session**

**9:55:06 A.M. County Administrator Cathy Mulhall**

**Discussion**

1. Farm Worker Housing Manger Edmundo Gonzales RE: Camp Operations Update
2. Upcoming Audit

**10:26:44 A.M. Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Contract for Food Service with Town Toyota Center (COVID Grant)  
20200622A5-1
2. Client Service Contract HCA Contract K3954 Amendment #1  
20200622A5-2
3. Request to re-fill vacated Juvenile Custody position  
20200622B4-2
4. Resolution #2020-67 Re: Annexation of property into Fire District No. 1
5. Request to transfer from the general fund to Ohme Gardens  
20200622B4-3
6. Payroll Changes:
  - a. Mitch Johnson, Public Works, Reclassification – **add on**
  - b. Brenda Blanchfield, Public Works, Reclassification – **add on**
  - c. Penny Goehner, Public Works, Reclassification – **add on**

**10:30:53 A.M. Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**10:50:07 A.M. Move back to regular session**

10:50:34 A.M. **HR Director Rosario Nystrom**

**Discussion**

1. Coroner Salary Schedule

11:02:29 A.M. **Natural Resources Director Mike Kaputa**

**BID OPENING:** Cottonwood Flats Riparian Planting Project

Bid Opening closed to further bids by Chairman England. Three bids received as follows; LKE Corporation at \$57,178.50 and Ramos at \$44,235.25.

Bid documents referred to Natural Resources Department to ensure bids meet specifications.

11:05:47 A.M. **Action**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Natural Resources agenda time.

11:06:35 A.M. **Discussion**

1. Icicle Workgroup outreach
2. Community Forest Estate Committees Recommendation
3. Meeting Updates

11:28:22 A.M. **Facility Maintenance Director Brian Travis**

**Discussion**

- Creating Custodial Lead Position
- UV Air Scrubber System will be installed in Jail this week
- Departmental Updates

11:42:03 A.M. **Recess until Tuesday Session.**

**Tuesday, June 23, 2020**

Commissioner Bugert calls the meeting to order acting at Chairman Pro-Tem. Present for session is Commissioner Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. Commissioner England is excused from session.

9:01:24 A.M. **WSU Extension Director Margaret Viebrock**

- Plexiglass barriers to be installed in reception area
- 17 Master Gardeners graduated and are completing internship
- Nutrition education in schools – collaborating with teachers on nutrition lessons
- 2020 Livestock sales for 4-H Program with no Fair

9:30:32 A.M. **Public Works Director Eric Pierson**

**PUBLIC HEARING (Cont. 6/16):** Petition to Vacate an Alley Way in the Plat of No. 1 Orchard Tracts Petition by Vicki Martz

Commissioner Bugert opens the public hearing. Vicki Martz and Paul Schmidt join the Public Hearing via zoom. Vicki Martz expresses concern in reference to proposed agreement between adjacent property owners for removal of building. Paul Schmidt asks if house needs to come down if property owner plans to build/improve structure. Public Comment period is closed.

9:32:10 A.M. *Commissioner England joins session via teleconference*

9:53:03 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Continue Public Hearing to July 21, 2020 at 9:30 A.M.

9:54:49 A.M. **Discussion**

1. Contract with Frank Gurney, Inc. for County Wide Guardrail Repair, County Road Project 734 (CRP 734)
2. Contract with Standard Pallet Company for Brush Grinding at Multiple Sites
3. Statutory Warranty Deed Between John E. and Jean Scott and Chelan County for Additional Right of Way on Nahahum Canyon Road
4. Intent to Grant Easement from Chelan County to Public Utility District No. 1 of Douglas County
5. Public Utility District No. 1 of Douglas County Transmission Line Right of Way Easement
6. Real Estate Excise Tax Affidavit Between Chelan County and Public Utility District No. 1 of Douglas County
7. Interlocal Agreement for the Operation and Maintenance of the Wenatchee Valley Regional Decant Facility Between Chelan County and City of Wenatchee

9:58:25 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Contract with Frank Gurney, Inc. for County Wide Guardrail Repair, County Road Project 734 (CRP 734) 20200622A5-3
2. Contract with Standard Pallet Company for Brush Grinding at Multiple Sites 20200622A5-4
3. Statutory Warranty Deed Between John E. and Jean Scott and Chelan County for Additional Right of Way on Nahahum Canyon Road 20200622R1-1
4. Intent to Grant Easement from Chelan County to Public Utility District No. 1 of Douglas County 20200622A5-5
5. Public Utility District No. 1 of Douglas County Transmission Line Right of Way Easement 20200622E1-1

6. Real Estate Excise Tax Affidavit Between Chelan County and Public Utility District No. 1 of Douglas County 20200622A5-6
7. Interlocal Agreement for the Operation and Maintenance of the Wenatchee Valley Regional Decant Facility Between Chelan County and City of Wenatchee 20200622A5-7

10:00:48 A.M. **Recess**

10:10:41 A.M. **John Bohn joins meeting Re: Discussion on Stehekin Valley Road**

10:28:02 A.M. **Community Development Director Jim Brown**

**Discussion**

1. Review of partial waiver/reimbursement of building permit fees associated with BP# 190387, in the amount of \$2,104.24, single family residential structure.
2. Review of waiver/reimbursement of building permit fees associated with BP# 200362, in the amount of \$2,002.01, for a mixed use commercial structure.
3. Departmental news and updates

10:30:27 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Partial waiver/reimbursement of building permit fees associated with BP# 190387, in the amount of \$2,104.24, single family residential structure. 20200622B4-4
2. Waiver/reimbursement of building permit fees associated with BP# 200362, in the amount of \$2,002.01, for a mixed use commercial structure. 20200622B4-5

10:31:48 A.M. **Continued Community Development Discussion**

11:01:10 A.M. **Wenatchee County River Park – Mike and Marylee Redline**

**Discussion**

1. Park Update

11:30:00 A.M. **BID OPENING:** Ohme Gardens Gatehouse

Bid Opening closed to further bids by Commissioner Bugert. Three bids received as follows; White Bird Construction at \$319,604.00; Norris Construction, LLC at \$324,098.00; and Cascade Central Construction, LLC at \$353,000.00. One additional bid was rejected due to late arrival. Bid documents referred to Ohme Gardens Director to ensure bids meet specifications.

11:34:41 A.M. **Action**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to accept the bids as presented, bid to be awarded at 10:00 A.M. on Monday, June 29, 2020.

11:35:07 A.M. **PUBLIC HEARING:** Supplemental Budget Appropriation  
Commissioner Bugert opens the public hearing. No one from the public is present. Public Comment period is closed.

11:35:54 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2020-69 SBA – Various

11:45:43 A.M. **Adjourn**

Board adjourns until Tuesday, November 12, 2019

Correspondence:

- Letter from the Office of the Washington State Auditor confirming the nature and limitations of the upcoming audits 20200622C8-3

Weekly Voucher Approval for Payment	20200622B4-1
Current Expense	\$216,392.78
Other Funds	<u>\$2,222,385.85</u>
Total All Funds	\$2,438,778.63

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board